



# REPORT OF SANCTIONED/APPROVED MEETS & SWIM-A-THONS

(This report is required for USA Swimming/Arizona Swimming sanctioned or approved meet , including closed meets)

Host Team: \_\_\_\_\_ Sanction/Approval # \_\_\_\_\_

Meet Name: \_\_\_\_\_

Dates of Meet: \_\_\_\_\_ No. of Participants: \_\_\_\_\_  
Women Men Teams

## CALCULATION OF AMOUNT DUE ARIZONA SWIMMING

### 1. Sanction / Swim-a-thon / Approval Fees

Fee for Sanction / Approval \$ 50.00 \_\_\_\_\_  
Intra-squad (One team meet) 35.00 \_\_\_\_\_ \$ \_\_\_\_\_

2. AZ LSC Surcharges # of Individual Swimmers \_\_\_\_\_ @ \$6.00 each \_\_\_\_\_

### 3. Equipment Rental

2-Button Start System \$100.00 per day \_\_\_\_\_  
Complete Pad System \$150.00 per day \_\_\_\_\_  
2 Full Pad System \$300.00 per day \_\_\_\_\_  
Prep for Delivery/Check-In \$ 50.00 (required) \_\_\_\_\_ 50.00 \_\_\_\_\_  
Set up/ Installation/ Assembly \$150.00 \_\_\_\_\_

**Note:** May be billed separately, but may be paid with this report or by separate check.

4. One-half Time Trial Revenue \_\_\_\_\_

5. Miscellaneous (Ex: Sanction Revision fee) \_\_\_\_\_

**Balance Due:** (Payable to Arizona Swimming, Inc. by check or web payment) \$ \_\_\_\_\_

(Note: Must be received in AZSI office within 21 days after meet to avoid penalty)

Check or Web Order No. Issued in payment of above: # \_\_\_\_\_

## INSTRUCTIONS FOR FILING REPORTS AFTER CONCLUSION OF MEET

√ Within 7 days of completion of meet, host team shall send a complete set of meet results in the appropriate electronic format (.cl2 file), to [results@azswimming.org](mailto:results@azswimming.org) with a copy to [office@azswimming.org](mailto:office@azswimming.org) . Completed Coach Sign-In sheets, completed Official Sign-in Sheets, and Assignment Forms for each session are also due to [office@azswimming.org](mailto:office@azswimming.org) .

√ Within 7 days of completion of meet all awards must be distributed per Arizona Swimming Policy 201C.

√ Within 21 days of completion of meet, host team shall send, by mail or electronically: i) completed Report of Sanctioned / Approved Meet & Swim-a-thon

Attach the following:

√ Attach the Hy-tek Team Report – Entry Fee Summary with Scratches (Located in Hy-Tek Meet Manager – Reports).

√ Attach a copy of any written protests filed.

√ Attach a copy of any Reports of Occurrence.

**Note:** Failure to submit reports/ forms and pay fees due to AzSI may result in penalties being assessed in accordance with AzSI Policy.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date