

	POLICY & PROCEDURE	POLICY NUMBER: 800
	Subject: PRESS CREDENTIALS	EFFECTIVE DATE: 04/23/08 11/12/08

Press Credentials

Premise

Arizona Swimming from time to time hosts events, including but not limited to Meets, Banquets and Swimposiums that may attract members of the press. This policy then will provide for the approval of Press Credentials and the authority of the Meet Referee over members of the press who wish to be on deck.

Policy

1. Credentialed working journalists will be provided automatic press approval to cover events sponsored by Arizona Swimming. Working journalists include those full or part time employees of established print or electronic media. Press Credentials will allow members of the news media access to all sessions, exhibits listed in the program with the exception of closed or ticketed events. Journalists / media representatives welcome to attend include reporters, editors, writers, photographers and videographers. Access may be withdrawn at any time. These credentials must be displayed in a visible manner at all times.
2. Independent journalists, freelance journalists or those who do not work for established media outlet(s), must apply to the Host team and / or Host venue prior to the event they wish to attend to determine if credentials are required. Independent journalists should be prepared to complete application, explain purpose of journalists covering of event, meet etc. and show photo id when requesting press credentials. Application should be made so as to allow adequate time for processing of credentials. Access provided by these credentials may be withdraws at any time.
3. Generally press credentials will not be approved when the purpose is commercial gain as opposed to reporting the results of events.
4. Press credentials must be worn in visible manner at all times. At swimming event, journalists must present credentials to Meet Referee and request clearance to be on deck during competition. Meet Referee shall at his sole discretion determine where a journalist may be on deck at any time. Journalists asked to leave deck for any reason shall do so promptly or they will be removed by meet security or local police.
5. Press Credential Policy of the venue, host facility parent organization or Host Team shall take precedents over this policy.

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