

	POLICY & PROCEDURE	POLICY NUMBER: 201 A 1
	Subject: Administration - Registration Outreach Program	EFFECTIVE DATE(S): 12/01/04 Approved 11/17/04

A. ATHLETE MEMBER – OUTREACH

1. USA Swimming offers a program to assist and encourage disadvantaged athletes who are unable to afford the USA / AzSI Year Round Membership Fee. The program, entitled USA Swimming Outreach Program, affords those Qualified Athletes the opportunity to become a member of USA Swimming, and thus participate in the USA / Arizona Swimming programs, for a greatly reduced annual fee.
2. Arizona Swimming has elected to participate in this Outreach Program by waiving its portion of the annual athlete membership fee for such disadvantaged athlete.
3. Qualified Athletes may become Year Round Athlete members of USA Swimming under the Outreach Program by complying with the procedure outlined below and payment of the then annual Outreach membership fee. That fee is listed on *Annual Statements of Fees* published by Arizona Swimming
4. AzSI recognizes that many of its Clubs currently offer scholarships for dues, meet fees and travel for its disadvantaged athletes. AzSI commends their action.

B. PROCEDURE FOR PARTICIPATION IN OUTREACH PROGRAM

The following procedure is required annually to obtain and maintain Qualified Athlete status and participation in the Outreach Program.

1. A Year Round Athlete Application(s), signed by parent or guardian if athlete(s) is a minor, together with any and all other forms, birth certificates or information then required by USA /AzSI Swimming for year round athlete membership, should be presented to the Club to which the athletes wishes to register the athlete under the Outreach Program, together with a copy of one of the following:
 - i. Proof of eligibility for and participation in Federal Food Stamp program, or
 - ii. Proof of eligibility for and participation in Reduced / Free school lunch program, or

- iii. Proof of eligibility for and participation in the Arizona Health Care Cost Containment System (AHCCCS).
2. The Club shall make the preliminary athletes qualification determination under the Outreach Program and collect the then appropriate Outreach member fee as detailed on the *Annual Statement of Fees*.
3. The Club shall submit the application for membership, whether new or renewal, to the office of AzSI in a manner consistent with current policy for submission of all other membership application(s) together with a copy of the documentation used by the Club to make its preliminary determination of eligibility for participation in the Outreach Program.
4. Upon receipt of the information, AzSI shall then make the final determination of the eligibility of an athlete(s) to be a Qualified Athlete under the Outreach Program. AzSI may ask for clarification of information and / or additional information as it deems necessary. The final determination of status and eligibility of athlete(s) to be a Qualified Athlete(s) under this program is solely the responsibility of AzSI.
 - i. Qualified Athletes will be sent Year Round membership cards in USA / AZSI Swimming in accordance with the regular policy of AzSI.
 - ii. Should AzSI deny the application for Qualified Athletes status under the Outreach Program, all applications and related information for the athlete(s) and or family of athlete will be returned to the Club. AzSI will keep no copies.
5. Information provided to AzSI in this eligibility process will be held in confidence and in accordance with our Privacy Policy, not disclosed to others.