

	POLICY & PROCEDURE	POLICY NUMBER: 201D
	Subject: ADMINISTRATION – RULES	EFFECTIVE DATE: 09/01/04 Approved: 09/08/2004

A. RULES

1. All meets shall be conducted under current USA Swimming Rules and Regulations and such Arizona Swimming Policy & Procedures as applicable. The Referee of the meet shall be the final authority for the conduct of competition. Procedures stated in the meet information sheet, approved at the granting of the meet sanction, shall become the rules of the meet.
2. All sanctioned competitions are required to have all warm-up sessions supervised and controlled using the warm up format adopted by Arizona Swimming. A complete copy of the Arizona Controlled Warm-up and Safety Guidelines is available on the web site. Such Warm-up guide lines shall be conspicuously posted at all meets.
3. A start stand, public address unit or 'bull horn' must be provided for the starter, and a public address unit must be placed as to be heard clearly in the designated athlete rest areas.
4. All animals are prohibited from the pool deck areas during swim meets.
5. In prelims and finals meets, the finals may not begin less than one hour after the completion of the last preliminary or trial heat.
6. The Referee of the meet shall appoint a Meet Review Committee consisting of Meet Director, Meet Referee, One (1) Coach and Two (2) At-Large.
7. No athlete will be eligible to participate in an Arizona Swimming, Inc. sanctioned swim meet if the athlete or athlete's family is indebted to Arizona Swimming, Inc. Resolution of the indebtedness subsequent to selection or entry in an Arizona sponsored swim meet will make the athlete eligible for participation. An athlete will not be eligible for further participation as long as the indebtedness remains unresolved.
8. The four hour rule as set forth in the USA Swimming Rules shall govern for all meets except championship meets. All Age Group meets shall be planned to allow the events for athletes 12 years and younger to be completed in four (4) hours or less for a timed finals session or four (4) hours per session per day for a preliminaries and finals meet.

- 9.** Clubs wishing to enter their athletes in meets are responsible for verifying that all participating athletes and their respective coaches, are currently registered members of USA Swimming. Concurrently with the delivery of entries, and in no case later than the start of competition, Host club shall receive from the team entering athletes a Certification & Acknowledgment stating that each of their athletes and coaches is so registered and agreeing to a \$100 penalty per occurrence for each unregistered athlete or coach found not to be so registered. The current form of the Certification & Acknowledgement is available on the web. Any and all such penalties shall be retained by the Host Club as liquidated damages for the extra work entailed in handling such unregistered athletes or coaches and are due prior to the commencement of the first day of competition.

Clubs who are aware that unregistered athletes are included in their entries may so note on the Certification & Acknowledgement and the appropriate documents for Deck Registration will be available at the Clerk of Course at the meet. In such case, where notification of unregistered athletes accompanies the Certification & Acknowledgement, no penalty shall be assessed.

- 10.** Host Clubs shall be responsible for verifying that all participating meet marshals and officials are currently registered members of USA Swimming.