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|  | POLICY & PROCEDURE | POLICY NUMBER: 201L |
| | Subject: ADMINISTRATION – PENALTIES & PROTESTS | EFFECTIVE DATE: 12/01/04 Approved: 11/17/2004 |

PENALTIES AND PROTESTS

1. In order to conduct a swimming program that is equally fair to all involved, it is necessary to have each and every one of us subject to the same rules; and, regrettably it is necessary to establish means of disciplining those who, for some reason, do not follow the rules. The Arizona Review Section and the Board of Directors have disciplinary authority within Arizona in those instances in which Arizona Clubs, athletes, coaches, volunteers or officials are involved. Any decision is subject to the right of appeal.
2. The procedure for disciplinary action and the right of appeal are carefully detailed in the USA Swimming Rules and Regulations, and the By-Laws of Arizona Swimming.
3. If any interested party feels a rule has been violated in general conduct of a competition, he has every right to file a protest. This should be done in writing to the Meet Referee within 30 minutes after the race in which the alleged infraction took place. Cite the circumstances and the rule(s) which pertain. The Referee may resolve the problem immediately or refer the matter to the Meet Review Committee or the Arizona Review Section with a copy to the LSC General Chairman. To appeal any decision, file an appeal or protest with the Review Section within ten days. In the case of judgment decisions by officials, the appeal to the referee is final.
4. All other protests shall be filed in writing and forwarded to the Arizona Swimming office for processing.