



TIMER'S BRIEFING

1. Thank you for timing.
2. Two Timers per Lane
3. Make sure stopwatch is operational and timer knows how to start, stop and reset watch.
4. Introduce HEAD TIMER

SAFE SPORT

1. Do not text or use cell phones during meet
2. No cameras, cell phone cameras, or other recording devices behind blocks
3. If you observe camera use behind blocks, notify the HEAD TIMER or nearest Official.
4. Everyone is part of the Safe Sport Team – Timers included!

Automatic Timing System: 1 Pad, 1 Button, 1 Watch

Semi-Automatic Timing System: 2 Buttons, 1 Watch

Manual Timing System: 3 Watches

BUTTON OPERATOR DUTIES

1. Button, starts automatically.
2. Press button at completion of race.
 - Walk to edge of pool, look straight down
 - Press button when any part of swimmer touches wall/pad
3. Place button in an area where it will not interfere with the swimmer stepping onto the blocks.
4. A timer may operate a watch and an electronic timing push button but never two buttons.

STOPWATCH OPERATOR DUTIES

1. Start watch on flash located on tripod starting system.
 - If miss the flash, start watch on sound
2. If you miss start/late start or have malfunctioning watch:
 - Raise arm and verbally get attention of Head Timer
 - Head Timer will replace your watch with a running one.
3. Stop watch at completion of race.
 - Walk to edge of pool, look straight down
 - Stop watch when any part of swimmer touches wall/pad

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BEFORE EACH RACE - BOTH TIMERS

1. Identify swimmer.
 - If not present, call out name
 - If Relay, identify swimmers and correctly record names in order they are swimming
2. If NO Swimmer – write NS on timer sheet
3. Check event being swum. Know how many laps are in event.
4. At Start, be near chairs, not by blocks

AFTER THE SWIM - BOTH TIMERS

1. Immediately walk back to chairs
2. Record time of watch on timer's sheet.
 - DO NOT take time off scoreboard
3. Reset watch for next heat
4. Officials may write a DQ on timer sheet or to hold a swimmer

DURING THE MEET

1. Please allow only the swimmer in the next race to be in front of the timer chairs
2. Keeping the area in front of the chairs clear allows:
 - Next swimmer adequate space to prepare for race
 - Officials room to execute their duties.

NEED TO LEAVE?

1. Please give fifteen minutes notice to head timer.
2. Thank you again for timing.
 - Your role is vital to provide a fair competition for athletes

