

	POLICY & PROCEDURE	POLICY OR PROCEDURE NUMBER: 800
	Subject: Press and Deck Access Credentials	EFFECTIVE DATE: 4-23-2008 Revised 6-21-2017

I. Purpose

1. Arizona Swimming from time to time hosts events, including but not limited to Meets, Banquets, Camps, Swimposiums, etc. that may attract members of the press. This policy then will provide for the approval of Press and/or Photographer Credentials and the authority of the Event Coordinator, Meet Director, Meet Referee, or Arizona Swimming Inc. (hereinafter referred to as AZSI) over members of the press, professional or private photographers who wish to be on deck. This requirement for issuance of Press Credentials is part of Arizona Swimming's effort to enhance athlete protection and is only applicable to the aforementioned types of events.

II. Policy

1. Credentialed working journalists or photographers affiliated with recognized news organizations will be provided automatic press approval by the Host team to cover events sponsored by Arizona Swimming. Working journalists or photographers include those full or part time employees of established print or electronic media. Press Credentials will allow members of the news media access to all sessions, exhibits listed in the program with the exception of closed or ticketed events. Journalists / media representatives welcome to attend events include: reporters, editors, writers, photographers and videographers. Access may be withdrawn at any time by the Event Coordinator, Meet Director, Meet Referee, or AZSI. These credentials shall be displayed in a visible manner at all times.

2. Independent journalists, freelance journalists, commercial photographers who do not work for established media outlet(s), must apply to the Event Coordinator or Meet Director/Referee or AZSI prior to the event they wish to attend to request access to the Deck or Event. Application (Attachment A) provided should be made by the close of event registration or the meet entry deadline to allow adequate-time for processing of credentials. Independent/Freelance journalists or commercial photographers should be prepared to complete an application that explains the purpose for requesting deck access, and show photo id when requesting Deck Access Credentials. Access provided by these credentials may be withdrawn at any time by the Event Coordinator, Meet Director, Meet Referee, or AZSI. These credentials shall be displayed in a visible manner at all times.

3. If the Event has restricted access to the venue (e.g. closed deck); The Host Team shall issue credentials to volunteers for Deck or Event access. Credentials must be worn in visible manner at all times. All other non-credentialed personnel access to the Event or Deck shall be at the sole discretion of the Event Coordinator/Meet Director or Meet Referee.

4. Host Team / Event Coordinator/Meet Director shall provide a listing (name and affiliation) to AZSI of Independent journalists, freelance journalists, commercial photographers to whom credentials were issued within 21 days after the event.

5. At swimming events, journalists, photographers, coaches, athletes, and volunteers shall present credentials to Meet Referee, if requested. Credentialed working journalists or photographers affiliated to recognized news organizations shall request clearance from the Meet Referee to be on deck during competition. Meet Referee shall at his sole discretion determine where all personnel may be on deck at any time. All photographs by photographers shall observe generally accepted standards of decency in particular:

- a. Action shots should be a celebration of the sporting activity and shall not be a sexualized image in a sporting context.
- b. Action shots shall not be taken or retained where the photograph reveals a torn or displaced swim suit.
- c. Photographs shall not be taken from behind swimming blocks at the start of a race or exhibit a child climbing out of the swimming pool.
- d. Photographs shall not be taken in locker-rooms or bathrooms, or other areas designated by Meet Referee.
- e. Teams are encouraged to post signage where photography is allowed or not allowed. Photography allowed signs are available for posting from the USA Swimming Website.

Journalists or photographers asked to leave the deck for any reason shall do so promptly or they will be removed by meet security or local police.

6. Press or Deck Access Credential Policy of the venue, host facility parent organization, Host Team or Meet Flyer shall take precedents over this policy except for the requirement to provide names and affiliation of individuals to whom Credentials have been issued (except volunteers).

ATTACHMENT A

Media Credential Request Form

Date of Request:

Name of Media Organization requesting Credentials:

Editor or Manager Contact Name, Phone & Email:

Name(s) of Media Personnel Utilizing Credential:

Position (ie Reporter, Photographer, Videographer, etc.):

Arizona Swimming Event:

Event Date(s):

Please include the following statement in your request:

As representatives of (media outlet), respecting the safety of the participants and competitors, we agree to work within media areas and guidelines designated by Arizona Swimming while covering (name of event). We also understand that our media credentials can be revoked for this a future Arizona Swimming events for non-compliance.

Updates:

<u>Date</u>	<u>by Whom</u>	<u>Basic Abstract</u>	<u>Sections</u>	<u>Control #</u>
4-12-2008				
6-21-2017	BOD	provide credential	ALL	16-044