



# Arizona Swimming

## Open Water Meet

### Sanction/Approval Procedure & Application

#### Procedure:

Open Water Meet Applicants should allow 3 months prior to event for processing.

Plan AHEAD!

Before the Arizona Swimming Sanction Chair is permitted to issue a sanction for an open water event, approval of the meet plan must be obtained from the Western Zone Application Approver. This application outlines the necessary elements of the meet plan. Completing the application does not automatically grant you approval of the meet plan. Failure to include all aspects requested in the application will automatically cause the application to be denied. The meet plan will be reviewed by a designated open water application approver who will issue an approval or a denial. If not approved, the reason(s) will be supplied so that the applicant can take the necessary remedial actions.

The following items must be submitted to the AZSI Sanctions Chair at:

[sanctions@azswimming.org](mailto:sanctions@azswimming.org)

The AZSI Sanctions Chair will submit your documents to the Western Zone approver. No partial applications or documentations will be submitted.

Arizona Swimming Sanction/Approval Request form

Application for Open Water Meet

Meet Announcement which includes:

Safety Emergency Plan

Course Map

Water Quality Certification (provide website references with URL)

Venue Use Permit

After approval by the Western Zone approver, the Arizona Swimming Sanction Chair will return with the appropriate Approval/Sanction number noted on the meet flyer and AZSI Sanction/Approval request form. Local sanction and surcharge fees apply due within 21 days of the conclusion of the meet. In addition other meet documentation is required included but not limited to Meet Report and Meet Personnel Form. Meet Report and Meet Personnel-Open Water Form available on AZSI website under Document Library/Meet Management and/or available upon request by emailing: [sanctions@azswimming.org](mailto:sanctions@azswimming.org)

**AFTER MEET Required Documentation:** The following items must be submitted to [results@azswimming.org](mailto:results@azswimming.org) after the conclusion of the meet:

**Meet Results:** Submit in .pdf format (within four days of conclusion of the meet)

**Meet Documentation & Meet Fees:** (within 21 days of conclusion of the meet)

Open Water Volunteer Sign In

Officials Tracking System Referee Report

Meet Report

Meet Fees

# Arizona Swimming

## Open Water Meet Application

| <b>SAFETY MONITOR (Non-Affiliated Safety Monitor)</b>  |                |
|--|----------------|
| <b>Name of Non-Affiliated Safety Monitor:</b>  |                |
| <b>Phone:</b> (    )    -  | <b>E-mail:</b> |
| <b>List Monitor (ie; open water meet director, Open water referee and position in water safety management)</b> |                |
| <b>Selected by (Name &amp; Title):</b>   |                |
| <b>Phone:</b> (    )    -  | <b>E-mail:</b> |

| <b>BASIC INFORMATION</b>               |  |                    |                  |
|--|--|--------------------|------------------|
| <b>Name of Host Club:</b>              |  |                    |                  |
| <b>Name of Event:</b>                  |  |                    |                  |
| <b>Event Location:</b>                 |  | <b>Event Date:</b> |                  |
| <b>City:</b>                           | <b>State:</b>  | <b>LSC:</b>        | <b>Zone:</b>     |
| <b>Length of Race(s):</b>              | <b>Age Groups Participating: (circle all that apply)</b> | <b>10&amp;U</b>    | <b>11&amp;12</b> |
|  |  | <b>13&amp;14</b>   | <b>15-18</b>     |
|  |  |                    | <b>Open</b>      |
| <b>Expected Number of Competitors:</b> |  |                    |                  |

| <b>WATER QUALITY</b>   |
|--|
| <p><b>Step 1:</b> Attach certificate (or reference URL site) with necessary information showing the site meets local governing body requirements for bathing.</p>  |
| <p><b>Step 2:</b> One week prior to the event, check water quality and submit certification (or reference URL site) to the Independent Safety Monitor</p>  |
| <p><b>Step 3:</b> On race day, submit additional water sample for certification. If results returned are inconsistent with the local governing body's standards, notify swimmers who participated in the event of any known exposures post-race.</p> |
| <p>If an exceptional event such as heavy rain or flooding affects the water quality, take a water sample the day of the race. The Referee, Meet Director, or the Safety Monitor shall have the authority to postpone or cancel the race.</p>         |

## TECHNICAL MEETING /PRE-RACE MEETING (Recommended)

Tentative date/time of MANDATORY Pre-Race Safety meeting (athletes must attend to participate in race): included in meet information

Tentative date/time of recommended Technical Meeting (within 24 hrs of race, athlete and/or coach/designated coach required to attend):

## RACE PLAN

### RACE DAY CONDITIONS

Expected water temperature:

Minimum Allowed: 60.8°F      Maximum Allowed 5K+: 87.8°F

Expected Air Temperature:

Combined air & water temperature: (Must be between 118°F and 177.4°F)

Type of body of water: (circle one)    Ocean    Lake    River    Other:

Course: (circle one)    Closed course (not accessible by boat)  
Open course

Water Type(circle one): Salt water    Fresh Water

General water depth of course:

*If open course, please indicate the organization used to control the traffic while swimmers are on the course.*

ORGANIZATION:

In Safety Plan

Expected water conditions for the athletes: (marine life, tides, currents, underwater hazards)

How is the course marked?

Turn buoy height:

Color:

Intermediate buoy height:

Color:

Starting Location:    On Beach

In Water

Alternate Location:

Finish Location:    On Beach

In Water

Alternate Location:

**FEEDING STATIONS (to be included in Meet Information)**

**COURSE MAP: Attach a Google Earth Map (or equivalent) of race course. Indicate on the map the locations of the start/**

**MEDICAL Information (should be included in Meet Information)**

**\*\*\*\*Please attach Safety Plan, which will include the following:**

**MEDICAL Personnel (also include in meet information and Safety Plan)**

**Name of lead medical personnel (emergency trained) on site :**

**Circle One:** M.D. D.O. EMT-P EMT NP PA

**Experience in extreme events (Marathon, Triathlon, etc)(Recommended):** Yes No

**FIRST RESPONDERS/LIFEGUARDS (Include in Safety Plan)**

**AMBULANCE/EMERGENCY TRANSPORTATION**

**ON SITE MEDICAL CARE (Include in Safety Plan)**

**MEDICAL FACILITIES (Include in Meet Information and Safety Plan)**

**WATER CRAFT**

**ATHLETE ACCOUNTABILITY (Safety Plan) Procedure for accountability of all athletes:**

**WARM-UP/WARM-DOWN PLAN (Meet Information)**

**COMMUNICATIONS (Safety Plan)**

**SAFETY PLAN:**

Maximum number of swimmers on course at a time:

**SEVERE WEATHER PLAN**

Include in Meet Information and Safety Plan

**\*\*\*Attach the meet information\*\*\***

| LSC APPROVAL (To be completed prior to submitting to Open Water Application Approver)              |        |         |
|--|--------|---------|
| This application has been reviewed by the LSC and is in compliance with LSC rules and regulations. |        |         |
| Signed:  |        | Date:   |
| Name:  | Title: | E-mail: |
| Address:   |        |         |
| City:  | State: | Zip:    |

----- Applicant Do Not Write Below This Line -----

| TO BE COMPLETED BY OPEN WATER Application Approver |        |         |
|--|--------|---------|
| Approved:    No        Yes                         |        |         |
| Signed:  |        | Date:   |
| Name:  | Title: | E-mail: |

\*\*\*\*\* Open Water Application Approver please send last page to USA Swimming: \*\*\*\*\*

Bryce Elser = [belser@usaswimming.org](mailto:belser@usaswimming.org)

Annie White = [awhite@usaswimming.org](mailto:awhite@usaswimming.org)