

# The Chief Judge

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ARIZONA SWIMMING

# Presentation

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## Based On:

- USA Swimming “Guide to Officiating Chapter 4 – Chief Judge
- USA Swimming “The Professional Chief Judge”
- Experience of many others

# Chief Judge

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“An overall ‘Chief Judge’ may assign and supervise the activities of all stroke, turn, place and take-off judges and may report their decisions. If desire, any judging category may have a designated ‘Chief.’ Any ‘Chief’ may act as liaison for the judges and may serve simultaneously in one of the judging positions and shall assign those judges within the ‘Chiefs’ category.”

USA Rulebook 102.13.1

# CJ Role

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Educator and Mentor

Middle Management

Proactive Leader

Key to Running a Smooth Meet

# The CJ

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Responsible to Meet Referee

Represents Deck Officials

Solid Knowledge and Understanding of Technical Rules

Knows the Meet Flyer

# Traits of CJ

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Servant Attitude – “Think in terms of Customer Service”

Organized but Flexible

Interpersonal Skills

Proactive Leader

Caretaker

# CJ Team

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## **Team Lead**

- Meets Prior with Meet Referee
- Ensures Meet Referee Preferences are Implemented During Meet
- Coordinates Effort of CJ Team

## **CJ Team**

- Carries out Assigned Duties of CJ Lead
- Takes Care of Officials

# CJ's on Different Level Decks

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## **Local Meets**

- Great Beginning Learning
- Limited Responsibility
- Emphasis on Correct Radio Protocol and Completed DQ Slips

## **National Level Meets**

- More Responsibilities
- Equipment/Supplies
- Faster-Tighter Meet



# CJ Duties

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Pre Meet

During Meet

Post Meet

# Pre Meet

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## DUTIES

Official's Sign In

Introductions

Assignments and Rotation Schedule

Deck Protocol

Jurisdiction

Proper Lead/Lag

Stroke Briefing

DQ Protocol

# Pre Meet

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EQUIPMENT AND SUPPLIES		
Bells and Lap Counters	Split Sheets for Distance	Towels to Wipe Chairs
Pencils	Relay Take-Off Slips	Chairs
Heat Sheets	Official Sign-In Sheets	Refreshments
2 Way Radios with Headsets	Spare Batteries	Jurisdiction Document
Assignment Forms	Stroke Information	Timers Recording Sheets
DQ Slips	No Show & DFS Slips	IRS Letter from Meet Ref
Cert. Eval. Forms	Clipboards	Watches

# Prior to Session Beginning

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## Perform Radio Checks

- Meet Ref, Deck Refs, Admin Ref & Team, CJ Team

## Know Officials Names in Area

## Make sure all Official are Ready

## Advise Deck Ref Officials in Quadrant Ready

# During the Meet

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Stand Inconspicuously at Corners

Distance Events

- 1-8, 2-7, 3-6, 4-5

Work as a Team

# CJ Jurisdiction

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## 5 CJ's

- Starter Area and Each Corner

## 4 CJ's

- Starter Area, Far Side Start and Turn Corners

## 3 CJ's

- Starter Area, Far Side Start and Far Side Turn

## 2 CJ's

- Starter Area and Turn Area

# CJ – Start Area

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## **Declared False Start**

- Known Prior to Race
- Ensure DFS is Noted on Ref Board

## **No Shows**

- Prepare NS Slips
- Hand to Ref to Sign

## **False Start**

- Prepare DQ Slip
- Hand to Deck Ref to Sign
- CJ Start End Notifies Swimmer

# Around the Deck

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Watch Officials as Swimmers Enter Your Area

Watch Stroke Officials Entering Your Area

Notify Swimmers Away from Block

Move Paperwork via Officials to Start Area

Cover for Fellow Officials



# Radio Protocol

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Used for Efficient Administration of Meet

Extraneous Chatter NOT Appropriate

Key Mic Briefly Before Speaking

Strive to Speak in Calm, Clear, Natural Voice

Pay Attention! Short Whistles – Stop Talking

Resume After NS, DFS of Next Heat has been Reported by DR

# Radio Protocol cont

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Conduct Communication Professionally

Assume Swimmer/Coach/Parent can Hear

Never Talk about Swimmer/Coach/Volunteer

No Jokes or Off-Colored Stories

No Abusive Language or Swearing

# DQ Protocol

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When See Hand Raised – Move and Talk

**1<sup>st</sup> Call** – Possible disqualification (Name Quadrant of Pool)

**2<sup>nd</sup> Call** – Lane # (Immediately ask “What Lane?”)

- (1) What Lane – (2) Violation – (3) Describe What You Saw – (4) Jurisdiction
- Take Notes on Heat Sheet

**3<sup>rd</sup> Call** - EVT \_\_\_ HT \_\_\_ LN \_\_\_\_\_

- Violation – Use Rule Book Terminology
- Describe What Official Saw – “The Official Observed.....”
- (1) Recommend Disqualification (2) Do Not Advise Recommendation (3) Further Discussion (4) Official Withdrew Call (no call)

# Actual Call May Look Like

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“Possible Disqualification Turn End Lanes 5 – 8”

“Lane 7”

“Event 4, Heat 12, Lane 7 – Non Simultaneous Touch”

“The official observed the swimmer touch with their Rt hand and then their Lf hand”

“I recommend the call.”

# DQ Protocol

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Wait for DR to Accept or Reject Call to Write DQ Slip

Start End CJ Notifies Disqualified Swimmer

- Wait for Swimmer to Exit Pool. Talk to Swimmer Away from Blocks
- **“Please inform your coach your swim has be disqualified for \_\_\_\_\_, thank you” .....then walk away**

Once Notified Swimmer, Let DR know, “Swimmer in Lane \_\_\_\_ Notified.”

Keep Radio Communication Short

# DQ Slip

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## **When Call is Accepted by DR**

- Enter EVT \_\_\_ HT \_\_\_ LN \_\_\_
- Enter Swimmer's Name or Relay Name
- Write Team's Abbreviation in Corner

## **For Stroke Infraction**

- Check where Infraction Occurred: Start \_\_\_ Swim \_\_\_ Turn \_\_\_ Finish \_\_\_
- Mark Infraction or "Other"
- Official Making Call is the "Judge" ....They Print Their Name
- CJ Add Initials Next to Judge Name

# DQ Slip: Start – Swim – Turn - Finish

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**Start:** Entry, First Complete Stroke and Kick – Head Up

**Swim:** Portion of Swim between the Start and the Turn

**Turn:** Last Complete/Incomplete Stroke and Kick before the Turn  
The Turn itself  
First Complete/Incomplete Stroke and Kick—  
Head Up after Turn

**Finish:** Last Complete/Incomplete Stroke and Kick and the Finish

# DQ Slip cont

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## IM's Judged in Separate Parts

- Mark Infraction in Stroke Section, and then in IM Section

## Goal: DQ Slips Filled Out Correctly

## DQ Slips are to be Given to DR to Sign

- Use Other Officials/CJ's to Move DQ Slip to Start Area CJ

Once DQ Slip Signed by DR.....Goes to ADMIN



# Relay Protocol

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CJ Role: Dual Confirmation of Early Take Off (ETO)

Check with Outside Official First

- If no call, “Lanes \_\_\_ thru \_\_\_ Clear”
- If Possible ETO, call into DR, “Possible ETO Lanes \_\_\_ thru \_\_\_”

Check Inside Official for Confirmation

- If Confirmed, “Confirmed ETO Lane \_\_\_, Swimmer \_\_\_\_\_”

Take ETO Slips to DR

- Make sure Relay TO Official’s Print Name on Bottom of Relay Card

# Relay Protocol cont

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## Once DR Confirms ETO

- Write DQ Slip Along with ETO Relay Cards
- Notify Relay Team
- Let DR Know, “Swimmer’s Notified”

## If ETO was NOT Confirmed

- Let DR Know, “Lanes \_\_\_\_ thru \_\_\_\_ Clear”

# Post Meet

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Ensure Officials Stay Until Released

- Swim Offs
- DQ issues resolved

Thank All Officials in Your Area

Prepare for Time Trials

# Post Meet Duties

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Collect and Put in Proper Place		Other	
Radios	Lane Timer Sheets	Provide Feedback	Evaluate Officials
Watches	Order of Finish	Attend Post Meeting	Prepare Next Session
Deck Ref Sheets	Counters		
Towels	Straighten Chairs		

# Misc

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## Time Trials

- CJ's Working
- Officials

## Finals

- Protocols Given During Briefing
- Clap When Athletes Parade Out

## Awards

- Turn Chairs to Face Award - Clap

# Final Thoughts

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Most Difficult Job on Deck

All Volunteers

Adopt Kind and Thoughtful Approach to Mentoring

Stay Professional – Stay Together as a Team

Keep Opinions to Self, Unless Asked

Lead by Example

Find Time to Laugh and Bond