Call to Order  
Kelly Logan, General Chair

Roll Call  
Helen Casseday, Secretary

Conflict of Interest Acknowledgements  
Kelly Logan, General Chair

Announcements  
Kelly Logan, General Chair
- Age Group Coach of the Year- Matt Brauer
- Senior Coach of the Year-Darian Townsend
- Scholarship Recipients - Elyse Guerena (SCCS) and Ainsley Limesand (FAST)
- Athlete Board of Directors Election Result-TBA
- Club Incentive Award Recipients
- Athlete Travel Reimbursement Eligible meets are: Olympic Trials, USA Swimming Summer and Winter Nationals, USA Swimming Summer and Winter Junior Nationals, US Open, and USA Swimming Futures
- Board of Directors and Committee Chairs – Thank YOU for Volunteering

Minutes  
Helen Casseday, Secretary
- November HOD 2019 Minutes for approval
- October HOD 2020 Minutes for approval

Treasurer Report  
Connie Hargreaves, Treasurer

Committee/Coordinator Reports  
Heather Zick, Membership Chair
- Membership (included in packet)
- Age Group
- Senior
- Coach Rep
- Safe Sport

Old Business

New Business----Elections will be held electronically  
Governance Committee
- General Chair (2 yr term)
- Admin Vice Chair (2 yr term)
- Finance Vice Chair (1 yr term)
- Secretary (2 yr term)
- Board of Review- 3 non-athletes, 1 athlete (2 yr term)
- Volunteer of the Year

Motion: Statement of Fees  
Kelly Logan, General Chair

Motion: Approval of Clubs  
Heather Zick, Membership Chair

For the Good of the Order  
Kelly Logan, General Chair

Meeting Schedule  
Board of Directors  
HOD
- Wed., Dec 16, 2020
- April, 2021
CALL TO ORDER: 7:00 pm, Nov 20, 2019 by Kelly Logan, General Chair.

ATTENDANCE & ROLL CALL
DELEGATES- Kyle White, Kevin Kleissle, Kristine Huffman, Matt Brauer, Carl Jones, Stan Valacer, Robert Harris, Kyle Tek, Kristin Adair, Kevin Zacher, Josh Paul, Hannah Bruggman

BOARD OF DIRECTORS- Kelly Logan, Joe Zemaitis, Greg Dozer, Meg Zajdzinski, Bob Chen, David Brooks, Henry Palmer, Mackenzie Kester,
At Large: Kevin Russell, Bret Kawasaki, Joey Morgan, Tom Oliver

Also in Attendance:- Carla Morelli (Executive Director), Heather Zick, Registration/Membership Chair, Connie Hargreaves, Sara Holguin, Brian Shepherd

ANNOUNCEMENTS:
- Kelly Logan recognized the Board of Directors and Committee Chairs with terms ending in August 2019 presenting each with a custom award.
- Kelly Logan announced the recipients of the Club Incentive awards as: Large Clubs, 1st Place MAC, 2nd Place, Nep; Small Clubs: 1st Place ASG, 2nd Place SMAN, 3rd Place CDOGS
- Kelly updated the HOD on the participation in the 2019 Western Age Group Zones meet which was attended by 22 athletes, 3 coaches. In addition 3 officials attended from AZSI.

MINUTES:
- The minutes of the April 2019 House of Delegates were presented for approval.
  Motion: Approval of the minutes from the November 2018 House of Delegate’s meeting.
  Discussion: None
  Vote: Approved Unanimously

TREASURER’S REPORT:
- Greg Dozer, Treasurer, provided a report on the current financial condition of the LSC included in the State of the Sport packet. In addition he reported the Audit Committee approval of the periods ending August 2018 and August 2019 from the Audit meeting held just prior to the HOD meeting. Additionally, he reported on the receipt of the final external audit for the period ending August 2017 which had previously been reported to the Board of Directors and House of Delegates.
  Motion: Acceptance of Treasurer’s Report
  Discussion: None
  Vote: Approved Unanimously

MEMBERSHIP REPORT:
- Kelly Logan, gave a brief update and a report current membership. A written report was included in the information packet.
  Motion: Acceptance of Membership Report
  Discussion: Included in the packet is the data from the LSC portal.
  Vote: Approved Unanimously
NEW BUSINESS:

• **Motion:** Approve Club Membership  
  **Discussion:** Clarification: Clubs listed were those renewed since the last Board of Directors meeting only.  
  **Vote:** Approved Unanimously

• **Motion:** Approve Western AG Zones 2020 funding  
  **Discussion:** It was noted that the 2019 meet was enjoyed and successful. Discussion of limitation of funding was concluded with the following amendment.  
  **Amendment:** Limit financial to $15,000  
  **Discussion:** Questions regarding need for motion and participation.  
  **Vote on Amendment:** Motion passed

  **Motion:** AZSI to provide funding to attend the 2020 AG Western Zone Championship with limitation of $15,000.  
  **M/S**  
  **Discussion:** None  
  **Vote on Motion with Amendment:** Motion passed

• **Motion:** Approve Bylaws as presented.  
  **Discussion:** The process and requirement was explained.  
  **Vote:** Approved Unanimously

**Volunteer of the Year:** Nominees: Greg Temple, Lisa Fail, Greg Dozer  
Nominations from the floor: Alex Farlow, Bill Kellam  
Ballot vote for 2 Approved: Lisa Fail, Greg Dozer

GOOD OF THE ORDER:

• Kelly updated the membership on the following items:  
  Seasonal registration can be as Season 1 or Season 2, not both during one membership year.  
  Flex membership is not available as an option for emergency registration, rather the options are seasonal or premium membership.  
  Call the office if you have questions regarding upgrading on Flex memberships when flagged on reconciliations.  
  Office will be closed Thursday November 28 and 29, 2019  
  Office will be closed beginning Friday Dec 20th at 3 PM and will open January 2.  
  Registration for 2020 must be submitted to the office for processing no later than Wednesday Dec 18th if processing is expected before Dec 20th.

UPCOMING MEETINGS:

Board of Directors: Wednesday, December 18- Cancelled  
Board of Directors: Wednesday, Jan 15, 2020 at the Arizona Swimming office.  
House of Delegates: Wednesday, April 15, 2020

Submitted by Carla Morelli Ass., AZSI Secretary on behalf of Helen Casseday, AZSI Secretary  
Please contact Helen at secretary@azswimming.org
CALL TO ORDER: 7:05 pm, October 28, 2020 by Kelly Logan, General Chair.

ATTENDANCE
BOARD OF DIRECTORS- Kelly Logan, Greg Dozer, David Brooks, Helen Casseday

ALSO IN ATTENDANCE - Carla Morelli, Heather Zick

CONFLICT OF INTEREST: none

ANNOUNCEMENTS: none

OLD BUSINESS:

- Motion – Approval of new Bylaws
  Discussion: Changes to the bylaws as required by USA swimming
  Amendment: Change 4.1 to read: The House of Delegates of AZSI shall consist of the Group Member Representatives, the Board of Director Members, certain Committee Chairs and Coordinators, the Non-Athlete At-Large House Members, and Athlete At-Large House Members as elected or appointed in accordance with these Bylaws.
  Change 4.2 to read: AZSI Individual Members in good standing shall be eligible to be elected or appointed as members of the House of Delegates. Non-athlete non members may be appointed as Group Member Representatives
  Change 5.4.1 to read: No more than two (2) Members of any Group Member shall serve as voting members on the Board of Directors at any time. This limitation shall be applied separately as to Athlete Members and Non-Athlete Members
  Discussion: none
  Vote: Motion Passed Unanimously

NEW BUSINESS: none

GOOD OF THE ORDER:

- Motion to Adjourn
  Discussion: None
  Vote: Approved Unanimously

NEXT MEETING: House of Delegates-Zoom
            Board of Directors
            Wednesday, Nov 18, 2019
            December 16, 2020
Submitted by Helen Casseday, AZSI Secretary

Helen Casseday, Secretary
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To: House of Delegates
From: Kelly Logan, General Chair
Re: Revision Statement of Fees
Dated: November 2020

The following proposal is put forth to the House of Delegates to be held November 18, 2020 regarding the approval of the Statement of Fees.

Motion: BE IT RESOLVED THAT that the Statement of Fees be approved as presented. The published Statement of Fees will take precedence until any affected policies are adjusted. Summary of changes:

- The news statement of fees eliminates the Season I Athlete and Club Registration period of Sept 1-December 31 of each year.
- The No show fee is charged and retained by the host club. AZSI would no longer collect No show fees.
- The club registration is streamlined eliminate the early bird renewal offering, new club offering and increasing organizational membership to same fee. Increases club registration and renewal to $200 –Year- round Club and Seasonal Club $100
- Reduces Admin fee for Emergency Registration to $20.00 for the offering of emergency registration of premium and seasonal emergency athlete registration.
- Eliminates Championship Series program printing @ $150
- Streamlines the Penalty for Failure to file and pay meet report to $100 after 21 days and additional $100 after 45 days as opposed to daily penalty fees.
- Eliminates fee for assistance with and/or training in administrative matters by AZSI Staff.
- Eliminates fee for award distribution.
- Eliminates fee to retain 100% of refund for any registration refund after three refunds.
- Eliminates the listing of footnotes adding explanation as needed into the Statement of Fees listing.

Amendment to By-Laws Require: None

Rationalization for Motion:

To update the fees to reduce and simplify the fees structure.

Technical Support:

The presented statement of fees is recommended by the General Chair.

Conclusion:

The board has the authority to approve and send to the House of Delegates with a “do pass” recommendation.

Effective: Upon passage by the House of Delegates
MOTION BEFORE THE HOUSE OF DELEGATES OF ARIZONA SWIMMING, INC.

Board of Directors Recommendation to House of Delegates:

- [ ] Do Pass
- [ ] Do Not Pass
- [ ] No Recommendation
## A. Arizona Swimming Registration Fees and Charges

<table>
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<tr>
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<tr>
<td>Year Round Athlete registration</td>
<td>$76</td>
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<tr>
<td>Seasonal Athlete Registrations (April 4 – Aug 31)</td>
<td>42</td>
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<tr>
<td>Single meet open water registration</td>
<td>22</td>
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<td>Year Round Outreach</td>
<td>5</td>
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<td>Year Round Flex Athlete Membership</td>
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<td>Non Athlete Registrations</td>
<td>$76</td>
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<td>Non Athlete Lifetime Membership</td>
<td>1,012</td>
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<td>Full Year Club New and Renew</td>
<td>$200</td>
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<tr>
<td>Organizational Members (i.e. Booster Clubs)</td>
<td>200</td>
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| Seasonal Club Season two (April 4 – Aug 31)  | $100 |

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<td>Meet Sanction / Approval (Member)</td>
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<td>Meet Approval (Non-Member Entity)</td>
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<td>Meet Revisions Sanction / Approval (per rev)</td>
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<tr>
<td>Athlete Transfer (from one AZ club to another AZ club)</td>
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| Meet Marshal Training, Vest and Badge | 15 |

## B. Maximum Splash Fees for Sanctioned / Approved Meets

### NTS Meets
- Maximum Individual Splash fee: $3
- Maximum relay fee for NTS: 6

### ABC meets
- Maximum Individual Splash fee: $5
- Maximum relay fee for ABC: 10

### Other Meets with Time Standards
- Maximum Individual Splash fee – time standards: $6
- Maximum relay fee for meets - time standards: 12

### Preliminary Finals meets
- Maximum Individual Splash fee for prelim/ finals: $7.50
- Maximum relay fee for prelim-finals: 15

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### Annual Statement of Fees, continued

#### AZSI Age Group and Senior Championships
- Individual Splash Fee - AG and Senior: $7.50
- Relay Splash fee –AG and Senior: 15.00

#### Junior Olympics Championships
- Individual Splash fee 12 & Under: $5.50
- Relay Splash fee 12 & Under: 11.00
- Individual Splash fee 13 and Over: 7.50
- Relay Splash fee 13 and Over: 15.00

#### 8 & Under Finale
- Individual Splash fee: $5.00
- Relay Splash fee: 10.00

#### Time Trials
- Twice the maximum event splash fee as specified above.
- ½ of Time Trial collected fees are due with the Meet Fees to AZSI.
- Remainder of Time Trial fees are retained by the host club.

#### Open Water
- Event Fee (includes LSC surcharge): $65.00

#### Out of LSC Entry(splash) Fees
- May be up to 2 times the LSC Allowable Member Entry(splash) Fees

**Note:** The LSC does not grant additional pool rental surcharges or any other surcharges for facility costs in running any meet, including state championships.

#### C. Equipment Rental, (daily rates for member clubs)
- Non-member rates are 2x fees listed:
  1. Semi-Automatic System, commonly referred to as Two button system: $125
  2. Fully automatic system, commonly referred to as system with pads: $200
  3. Two fully automatic systems as in 2 above: $350
  4. Minimum Fee for rental of any equipment: $100

- Check Out / Check In fees, per rental (Prep): $50

**Note:** Requires timely completion of Rental Reservation and Rental Agreement Form which can be found in the AzSI Document Library on the web.

**Note:** Questions regarding other rentals should be referred to the Executive Director.

(Deleted: 2019)
Annual Statement of Fees, continued

D. Administrative Fees

Fee for returned check or electronic transfer $ 30 each
Fee for submission of athletes’ registration on paper form $ 5 each

Fee for athlete registration (in addition to premium or seasonal fee) between meet entry deadline and start of meet referred to as: “Emergency Registration” $20.00

Fee for allowing unregistered athlete to participate in competition paid by club entering such unregistered athlete in competition $100 each per Event
Fee for unregistered coach participating in meet $100

Penalty for failure to file and pay meet report within 21d of the last day of the meet $100
Penalty for failure to file and pay meet report within 45d $100
Penalty for failure to host calendared meet $ 200

Penalty for failure to have required Meet Marshals per policy $250

Penalty for violation of minimum meet personnel standards $500

UPDATES

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<th>By whom</th>
<th>Abstract</th>
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To:          House of Delegates
From:        Heather Zick, Membership Chair
Re:          Membership
Dated:       November 2020

The following proposal is put forth to the House of Delegates to be held November 18, 2020 regarding the approval of Club Membership.

Motion:     BE IT RESOLVED THAT In accordance with the Arizona Swimming By-Laws the following clubs and/or organizations are presented for 2021 club membership (new and renew). Additionally it is moved that the Membership Chair shall have the authority to renew for membership any other clubs who meet the membership requirements and who present their renewal with payment/ A full list of those clubs renewed will be approved as submitted at each Board of Directors meeting.

AQFO-Aquaforce
DFA-Desert Foothills Aquatics
FAST-Flying Fish Arizona Swim Team
PSC- Phoenix Swim Club
RIO- Rio Salado Swim Club
RPC-Race Pace Club AZ
S2-Surprise Swim Club
SMAN-San Manuel Sea Lions
SCCS-Seville Country Club Sharks
SWS-SunWest Swimming
YWSF-Westside Silverfins

Amendment to By-Laws Require:

None

Rationalization for Motion:

Listed club/clubs have met the requirement for membership within USA Swimming and Arizona Swimming.

Technical Support:

By-Laws of Arizona Swimming require Board of Directors or House of Delegates to approve club memberships.

Conclusion:

It is in the best interest of Arizona Swimming to consolidate the meetings and hopefully increase participation of the membership.

Effective:

Upon passage by the House of Delegates